

MAIDS MORETON PARISH COUNCIL

Clerk to the Council – Adele Boughton-Clerk
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Minutes of the Parish Council Meeting 3rd September 2025

Present -

In attendance

Pat Hardcastle -Chair
Graham Maw -Vice Chair
Adele Boughton-Clerk
Malcolm Sayers
Clare Hodgson
Genevieve Cook
Tony Clarke
Cheryl Mallett

Apologies: None

Attendees: Seven members of the public and Ward Councillor Anja Schaefer

Item	Detail	Actions and Actions Taken
	To receive apologies -None.	MMPC
53/25	Public Open Forum 1: Members of the public are invited to bring matters to the attention of the council. Please note that only items on this agenda can be discussed and agreed at this meeting. -None.	PUBLIC
54/25	Members' Interests: Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda, as required by the Maids Moreton Parish Council Code of Conduct for Members and by the Localism Act 2011. -Graham Maw and Clare Hodgson each have an allotment.	MMPC

55/25	To agree the minutes from the Parish Council Meeting held on the 2nd July 2025 -All Agreed minutes were a true reflection of the meeting.	MMPC
56/25	Correspondence -Duck Lake-Pavement is fenced off temporarily due to Old Manor House wall being dangerous. -Tuesday half term at CB -Candle maker will attend. -Graham met with DK childcare re: Cricket Pavilion, surface needs resurfacing, £2900. Consider raising a Community Board Grant to help. -Terms of reference for Volunteers has been circulated and will be put on agenda for next meeting. -Play park inspection- Tony will have a look and Adele will contact Kompan about the roundabout.	MMPC
57/25	Ward Councillor Report -Quiet in August. -Issues from a planning perspective, North and Central Planning Committee. -Environmental Impact Assessment. -Draft Local Plan has been published. -Vitolgraph Signs- No information. -Adult Social Care Relief decision coming soon. -Pat queried if Ward Councillors would be interested in a surgery for Maids Moreton residents, Anja agreed it would be a good idea.	WARD COUNCILLORS
58/25	Finance a) Schedule of Payments – to acknowledge and agree to pay the invoices listed on the Schedule of Payments. -All Agreed. b) To agree to salary, increase as per Nalc scales -All agreed. c) To agree to a councillor who will undertake quarterly checks. -Cheryl Mallet agreed. d) Insurance -Agreed to pay the yearly amount in one go.	MMPC AND ADELE
59/25	Planning 23/01636/ADP and 23/02826/ADP – MAIDS MORETON	MMPC

	Land Off Walnut Drive and Foscote Road Maids Moreton Buckinghamshire MK18 1QQ Reserved matters being sought for appearance, landscaping, layout and scale for 153 dwellings on land off Walnut Drive and Foscote Road and discharge of condition 22 (biodiversity net gain) and condition 8 (CMP) of outline approval 16/00151/AOP <i>23/01306/APP - MAIDS MORETON</i> Land At Avenue Road Maids Moreton Buckinghamshire MK18 1QA Development of 15 custom / self-build dwellings (plots) including provision of on site affordable housing and landscaping. Creation of a public common use area. <i>23/03284/APP - MAIDS MORETON</i> Vitalograph Ltd Vitalograph Building Walnut Drive Maids Moreton Buckinghamshire MK18 1SW Erection of office and warehouse building <i>24/02999/APP – MAIDS MORETON</i> Beckett's Wood Farm Foscott Road MK18 1QQ Change of use of an existing agricultural caravan to include residential use for a temporary period <i>24/03737/APP - MAIDS MORETON</i> Land North Of 5 Scotts Farm Close Maids Moreton Bucks MK18 1RX Demolition of existing outbuilding and erection of detached dwelling <i>25/00774/APP - MAIDS MORETON</i> Land North Of 5 Scotts Farm Close Maids Moreton Bucks MK18 1RX Demolition of existing outbuilding and erection of dwelling with associated access <i>24/03741/APP - MAIDS MORETON</i> Land North Of Towcester Road Maids Moreton Bucks MK18 1RD Erection of a new detached dwelling <i>25/00773/APP - MAIDS MORETON</i>	
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	Land North Of Towcester Road Maids Moreton Bucks MK18 1RD Erection of a 4 bedroom detached dwelling with associated access <i>21/A2661/POA – MAIDS MORETON</i> Planning obligation to transfer the land to the Developer (Canalside Fenny Ltd) in relation to application 21/02661/ADP <i>25/00705/PIP - MAIDS MORETON</i> Part Os 2275 Towcester Road Maids Moreton Buckinghamshire Application for permission in principle for the erection of a minimum of one and maximum of nine dwellings <i>25/00755/CPE - MAIDS MORETON</i> Becketts Wood Farm Foscott Road Maids Moreton Buckinghamshire MK18 1QQ Certificate of Lawfulness for existing use of erection of agricultural buildings <i>25/01119/APP - MAIDS MORETON</i> Foscote Hill Farm Foscote Road Maids Moreton Buckinghamshire MK18 1QQ Renewal of temporary residential accommodation -Furl Close: Pat will send a synopsis of all the issues to the planning inspector. Suggested residents do the same. -Land from Church- A422 spoken about.	
60/25	Neighbourhood plan -Reminder that the Neighbourhood Plan must be consistent with the Local Plan.	MMPC
61/25	New Licence for MMAA -Draft email was sent to the MMAA, they're meeting this evening and will come back to MMPC in due course.	MMPC

62/25	Community Building and CCTV Update -Now have an APP for the CCTV, Malcolm and Graham have access to this. -24-hour monitor. -Police are aware. -Functions are doing well. -Since April the CB has taken £1000	MMPC
63/25	Community Café -Income has been good and consistent. -A couple of comments asking for the area to be softer. -CB Café will get quotes for plants. -£1353 income taken since April.	MMPC
64/25	Play Day -Weather was not great. -Team effort was great from the MKPA and Pat wrote to them to thank them.	MMPC
65/25	Play Park and adults using it as a gym and signage -Consider a gym for adults to use. -Genny circulated signs, all agreed to signs. £55 inc Vat for all.	MMPC
66/25	Fireworks -5 th November. -First Aid is sorted. -Rugby Club is sorted. -Adele will find out how much a sum up machine is. -Adele to let insurance company know.	MMPC and Adele
67/25	Councillors Open Forum -Nothing.	MMPC
68/25	Public Open Forum -Query with regards to the ramp in the Community Building.	PUBLIC, MMPC and ADELE
69/25	Date of next meeting: 1st October 2025	MMPC

Meeting ended: 20:22pm

Schedule of payments and bank balances SEPT 25

Date	Invoice Details	Amount inc VAT	Signature	Signature
07/08/25	Appliances Direct	£90.46		
12/08/25	Bucks CC Election Recharges	£282.00		
12/08/25	TS Electrical	£72.00		
12/08/25	TS Electrical	£64.08		
28/08/25	HMRC	£71.01		
	T Maw -Cleaning 8 hours	£97.68		
29/08/25	Richard Green	£600.00		

Clerk Renumeration and expenses

A Boughton	Working from Home Allowance, remuneration and back pay	£897.88		
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Paid/Agreed to be paid with Authorisation mid month/previously

23/07/25	PKF Littlejohn - External Audit	£504.00		
24/07/25	G Maw-Expenses	£1.64		
29/07/25	G Maw-Expenses	£18.19		
29/07/25	G Maw-Expenses	£10.23		
31/07/25	Richard Green	£850.00		
30/07/25	TS Electrical	£180.00		
30/07/25	TS Electrical	£192.24		
30/07/25	TS Electrical	£64.08		
06/07/25	BMKALC	£25.00		
31/07/25	MM Village Hall	£24.00		
15/07/25	Electricity Network Contractors	£477.60		
04/07/25	Electricity Network Contractors	£571.20		
17/07/25	Howdens	£145.20		
30/07/25	HMRC	£71.01		

08/07/25	Fireworks International	£1288.50		
01/09/25	Amazon coffee Pods	£55.98		
01/09/25	Stationery	£27.97		
See Appendix A				

Account balances

Treasurers account	£13,565.25			
Business Account	£24,097.08			
Precept	£19,239.14 received so far.			

2024/2025 Direct Debit Payments

Octopus Energy -Electric Playing Fields -	Monthly
BT Lite- Gas Cricket Pavillion-	Monthly
BT Lite-Gas Scout Hut-	Monthly
SSE-Street Lighting-	Monthly
Anglian Water Playing Field-	Quarterly
ICO -	Annually
Grundon Bins	Monthly (s)
Zoom	Yearly
Nest Pension	Monthly
Lebara for Sumup	Monthly

Excerpt from Financial Regulations May 2022: 4. Budgetary control and authority to spend 4.1. Expenditure on revenue items may be authorised up to the amounts included for that class of expenditure in the approved budget. This authority is to be determined by: • the council for all items at £500 or above; • the Clerk, in conjunction with Chairman of Council, for any items below £500. Such authority is to be evidenced by a minute and/or by an authorisation slip duly signed by the Clerk, and where necessary also by the appropriate Chairman.